

**The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on January 31, 2017 in the Verona High School Media Center at 6:59 p.m. The meeting was called to order by Mr. John Quattrocchi, President. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations. A motion was made to convene to confidential session. All were in favor.**

**The board reconvened to the regular session at 8pm.**

**The following members of the Board were present: Mr. John Quattrocchi, President, and Mrs. Lisa Freschi, Vice President, Mrs. Michele Bernardino and Mr. Glenn Elliott were present. Mr. James Day was absent.**

**Also present were Mr. Rui Dionisio, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.**

**Approximately twenty citizens were present. One member of the press was present.**

**Public Comment on Agenda Items-None**

**Presentations**

- F. N. Brown Students, Dr. Anthony Lanzo, Principal and Ms. Luisa Hirsch – World Language Program
- Mr. Josh Cogdill, VHS Principal - Students of the month

**Superintendent's Report**

1. HIB Second Reading
  - a. HBW CH 39205
  - b. HBW OH 39060
2. Action Committees Update
  - a. Mental Health & Suicide Prevention
  - b. Code of Conduct & Respect
  - c. Fields-The lower field line installation is complete and Field Turf is installing the crumb rubber infill. The baseball bleachers will begin in the coming weeks.
  - d. All State Band-We congratulate 3 of our band students who were selected to All State Band after auditioning at John P. Stevens High School this past Saturday  
Anna Konrad-Parisi: Freshmen; Top Soprano Sax in the State; All State Wind Ensemble  
Michael Petillo: Junior, Top Timpanist in the State; All State Wind Ensemble  
Mark Walsh: Junior, Trumpet, All State Wind Ensemble; Principal Trumpet All State Orchestra
  - e. Budget dialogue at the administrative level, Board committee meetings over the next week
  - f. The Curriculum Committee discussed two topics: Math Exploration Committee and High School Summer assignments.
  - g. Author Visit-Phil Bildner visited our elementary schools
  - h. Mrs. Stuto presented on Reading Workshop Staff Development

**Committees**

**Finance**

- Reviewed 16-17 budget accounts relative to business functions such as lease payments, benefits, salaries

**Discussion Items**

- **BOARD MEETING START TIME CHANGED TO 7PM**

**RESOLUTIONS**

The following resolutions have been recommended by the Superintendent to the Board of Education:

**RESOLVED** that the Board approve **Resolutions #1-26**

**Moved by: Mr. Elliott**

**Seconded by: Mrs. Freschi**

**Ayes: 4**

**Nays: 0**

**#1 RESOLVED** that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting January 3, 2017

**PERSONNEL**

**#2 RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements for the 2016-2017 school year per attached.

**2.1 Substitute Teachers/Secretaries/Nurse**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Committee</b>	<b>Term of Employment on or about</b>
<b>Robert Brawley</b>	District	Sub teacher	\$85/day	Education	SY 16-17
<b>Theresa Garcia</b>	District	Sub Nurse	\$175/day	Education	SY 16-17

<b>Allelia Cesa</b>	District	Sub teacher	\$85/day	Education	SY 16-17
<b>Diane DeMatteo</b>	Brookdale	Sub teacher	\$85/day	Education	SY 16-17
<b>Diane DeMatteo</b>	District	Sub Secretary	\$11.75/hr.	Education	SY 16-17
<b>Crystal Cruz</b>	Laning	Leave Replacement Teacher	\$235/day	Education	2/1/17-6/16/17

### 2.2 New Staff

Name	Location	Assignment	Degree/ Step	Salary	Effective on or about	Department	Replacing
Megan Shaw	HBW	Special Education 5th Grade LAL	MA/Step 4	\$57,464 Pro-rated	2/14/2017-6/3017	Education	M. Kasmin

### 2.3 Leave of Absence

Name	Position	Location	Reason	Begin Date on or Before
#61719506	Spec. Ed. Teacher	Laning	Medical Leave of Absence	10/24/16-2/10/17

### 2.4 Retirement

Name	Position	Location	Reason	Effective Date of Retirement
Kim Casalino	Part Time Nurse	FNB	Retirement	3/1/2017

**2.5 Resignation**

Name	Location	Position	Reason	Effective
Wade Stokes	Brookdale	Part time custodian	resignation	1/28/2017

**#3 RESOLVED** that the Board approve **Linda Barone**, Special Education teacher at Verona High School at a salary of \$81,865 for the 2016-2017 school year effective December 3, 2016 due to the elimination of a 6th class.

**#4 RESOLVED** that the Board revise the following employee contracts for the 2016-2017 school year:

Name	Position	Current	Stipend	Total	Notes
<b>Angela Salisbury</b>	Instructional Technology Mentor/Building Technology Coordinator	\$74,083		\$74,083	Rescind
		\$74,083	\$2,394	\$76,474	Approve
<b>Andor Kish</b>	Instructional Technology Mentor/Building Technology Coordinator	\$62,754		\$62,754	Rescind
		\$62,754	\$2,394	\$65,148	Approve
<b>Jennifer Kleinknecht</b>	Instructional Technology Mentor/Building Technology Coordinator	\$89,319		\$89,319	Rescind
		\$89,319	\$2,394	\$91,713	Approve

**#5 RESOLVED** that the Board approve **Frank Mauriello**, Director of Special Services to attend the following conference:

Legal One - Mental Health Issues Certificate Bundle  
February 9 and March 22, 2017

Registration	\$300.00
Mileage 91.2 mi. x .31 =	<u>\$ 28.27</u>
Total	\$328.27

**EDUCATION/SPECIAL EDUCATION**

**#6 RESOLVED** that the Board approve to change the confidential start time of the Board of Education meetings to 6:00 pm and the public portion of the meetings to 7:00 pm. (attached)

**#7 RESOLVED** that the Board approve the following:

**7.1 Without Pay**

Name	Location	Date/s	Reason	Notes
#36383792	VHS	2/17/2017	1/2 day Personal Business	Without pay

**#8 RESOLVED** that the Board approve the following:

**8.1 Student Home Instruction**

Student #	School	Grade	Hrs./Week/Duration	Beginning on or about
#192456	VHS	10	10 hrs./4-6 weeks	1/10/2017
#181222	VHS	11	10 hrs./4-6 weeks	1/11/2017
#200074	VHS	9	10 hrs./4-6 weeks	1/24/17

**8.2 Student Observers**

<b>Name</b>	<b>School</b>	<b>School/Teacher/ Grade</b>	<b>Duration</b>	<b>Hours/ days</b>	<b>Assignment</b>
<b>Alanna Williamson</b>	Seton Hall Univ.	FNB/Waibel/4th Grade	2/1-4/28/17	60 hrs.	Student Observer
<b>Samantha Myers</b>	Caldwell Univ.	FNB/Sapienza/ Spec. Ed.	2/1-5/12/17	25 hrs.	Student Observer
<b>Pedro Liriano</b>	Cald. Univ.	FNB/Casale/ Spec. Ed.	2/1-5/12/17	25 hrs.	Student Observer

**#9 RESOLVED** that the Board approve the 1st reading of the following policy:

- P1310 Employment of School Business Administrator/Board Secretary

**#10 RESOLVED** that the Board approve the 2nd reading of the following policies/regulations:

- P/R 3218 Substance Abuse
- P/R 4218 Substance Abuse
- P/R 1240 Evaluation of Superintendent
- P/R 3221 Evaluation of Teachers
- P/R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- P/R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- P/R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- P 3431.1 Family Leave
- P 4431.1 Family Leave
- P 5337 Service Animals
- P 3124 Employment Contract
- P 5516 Use of Electronic Communication and Recording Devices (ECDR)

**#11 RESOLVED** that the Board approve **Robert Merkler**, Director of Athletics and Special Programs to attend the following conference:

Athletic Director Conference - Professional Development,  
Atlantic City, New Jersey, March 13, 14, 15, 2017

Registration	\$375.00
Hotel 2 nights x \$89.00 per night	\$178.00
Mileage 208 miles x .31	\$ 64.48
Meals	<u>\$127.50</u>
Total	\$744.98

**#12 RESOLVED** that the Board approve the 2017 VSEA Business Plan.

**#13 RESOLVED** that the Board approve the Superintendent's presentation of HIB report as follows:

<b>HIB Case</b>
HBW 39205
HBW 39060

**#14 RESOLVED** that the Board approve the following books for the 2016-2017 school year:

Name	Course	Location	Grade
<b>Everybody Sees the Ants by A.S. King</b>	English-Resource Center	VHS	9th-12th
<b>Great by Sara Benincasa</b>	English-Resource Center	VHS	9th-12th

**#15 RESOLVED** that the Board approve the attached District Statistical Report for the month of December 2016.

**#16 RESOLVED** that the Board approve to contract with About Behavior, LLC/J. Michelle Smith, MA, ABA, BCBA to provide BCBA services on a part-time basis for the 2016 – 2017 school year at the rate of \$100.00 per hour for 28 hours per month from 2/1/17 – 6/16/17, for a total not to exceed \$14,000.

**ATHLETICS/CO-CURRICULAR**

**#17 RESOLVED** that the Board approve the attached list of Spring coaches for the 2016-2017 school year.

**#18 RESOLVED** that the Board approve the following:

**18.1 Volunteer Coaches**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Term of Employment</b>
<b>Samantha Battista</b>	VHS	Volunteer Softball Coach	NA	SY 16-17
<b>Jessica O'Boyle</b>	VHS	Volunteer Softball Coach	NA	SY 16-17
<b>Al Pallazzo</b>	VHS	Volunteer Baseball Coach	NA	SY 16-17
<b>Ken McPeek</b>	VHS	Volunteer Baseball Coach	NA	SY 16-17
<b>Ryan Muirhead</b>	VHS	Volunteer Baseball Coach	NA	SY 16-17
<b>Joseph Pille</b>	VHS	Volunteer Boys Lacrosse Coach	NA	SY 16-17

**18.2 V-SEA**

<b>Name</b>	<b>Title</b>	<b>Stipend</b>	<b>Notes</b>
<b>Jeffrey Monacelli</b>	Program Director	\$8,279	Summer 2017
<b>Howard Freund</b>	Assistant Program Director	\$6,120	Summer 2017
<b>Debbie Lawrence</b>	Administrative Assistant	\$2,000	Summer 2017



**18.3            Field Trips**

<b>Name of Chaperones</b>	<b>School</b>	<b>Club/Destination</b>	<b>Date of Field Trip</b>
<b>C. Pietrucha/M. Albano/ H. Kunkel</b>	HBW	8th Grade/Student Council/ Pocono Valley Resort, Tannersville, PA	6/9/2017
<b>B. Michalowski/A. Hamilton</b>	HBW	Lunt-Fontanne Theatre, NY, NY	6/7/2017
<b>H. Kunkel/M. Albano/ C. Pietrucha</b>	HBW	Student Council/ Philadelphia, PA	6/6/2017
<b>C. Sepcie</b>	VHS	Fed Challenge/NY,NY	2/1/2017

**#19 RESOLVED** that the Board approve the attached Allergy Action Plan for the 2016-2017 school year.

**REFERENDUM**

**#20 RESOLVED** that the Board approve LandTek CO #09-0 Verona High School in the amount of \$146,850.00 for additional work to restore concrete bleachers at baseball field.

**#21 RESOLVED** that the Board approve LandTek CO #10-1 Verona High School in the amount of \$16,030.69 to supply and install topsoil, seed, fertilizer and matting on slope behind concrete bleachers at baseball field.

**#22 RESOLVED** that the Board approve LandTek CO #11-0 Verona High School in the amount of \$9,235.00 to supply and install two (2) blue restraining lines on upper field.

**FINANCE**

**#23 RESOLVED** that the Board approve the enclosed checklist in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$43,501.68	Cafeteria checks	January 2017
\$4,370,792.00	Vendor checks	January 27, 2017

**#24 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2016-2017 budget for the month of December 2016.

**#25 RESOLVED** that the Report of the Secretary for December 2016 be approved and,

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e), that as of December 31, 2016 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**#26 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the month of December 2016.

**PUBLIC COMMENT** - None

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

**Cheryl A. Nardino**  
Board Secretary